

## Scrutiny Task and Finish Panel Agenda



### **Crime and Disorder Task and Finish Scrutiny Panel Tuesday, 27th June, 2006**

**Place:** Committee 1, Civic Offices, High Street, Epping

**Time:** 7.30 pm

**Democratic Services Officer:** A Hendry, Research and Democratic Services  
Email: ahendry@eppingforestdc.gov.uk Tel: 01992 564246

**Members:**

Councillors M Cohen (Chairman), M Woollard (Vice-Chairman), D Bateman, P Gode, Mrs A Grigg, Mrs A Haigh, D Jacobs, R Law, R Morgan, Mrs C Pond, P Spencer, D Stallan and J Wyatt

---

**PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

**3. DECLARATIONS OF INTEREST**

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting

purely for the purpose of answering questions or providing information on such a matter.

#### **4. SCOPE OF THE REVIEW (Pages 5 - 22)**

Attached to this agenda is a copy of the proposals presented to the Overview and Scrutiny Committee, which led to the setting up of this Panel. However, Members now need to determine the scope of the study and produce a set of Terms of Reference, which reflect those objectives for approval by the Overview and Scrutiny Committee. To this end a Task and Finish Planning Form is attached.

In order to help the Panel, a set of 'Notes for Guidance' for the operating of a Task and Finish Panel is also attached. This sets out how a Task and Finish Panel should ideally go about scoping its programme of work, gathering information and evidence and finally reporting back to the main Overview and Scrutiny Committee and the larger Council. A draft layout for a final report is also attached. *Please note that these are still in draft and may alter over the next few weeks, until endorsed by the July Overview and Scrutiny Committee meeting.*

#### **5. WORK PROGRAMME (Pages 23 - 58)**

Having agreed the scope of the study and aims and objectives that the Panel hopes to achieve, it is necessary to agree a work programme to achieve the outcomes. A draft timetable should also be agreed.

A review of the partnership provisions of the Crime and Disorder Act 1998 (CDA) was carried out by the Home Office, the Local Government Association (LGA), the Association of Chief Police Officers (ACPO) and the Association of Police Authorities (APA) between November 2004 and January 2005. Over 450 key stakeholders and practitioners attended four regional seminars held towards the end of 2004, and many more contributed through e-questionnaires and submissions. Representatives of key central Government departments were also involved. A report of the review's findings is attached.

The Government's overall objective in carrying out the review was to strengthen the visibility, responsiveness, membership and role of local partnerships. The aim is to make them the most effective possible vehicle for tackling crime, anti-social behaviour, behaviour adversely affecting the environment and substance misuse at a local level.

Also attached is a document taken off the Crime Reduction Government website which answers the some of the more frequently asked questions and acts as a good background document to the Crime and Disorder Act Review.

#### **Outcomes and Timescale**

The Panel needs to give consideration to the outcomes it would like to achieve and identify probable end dates for the conclusion of the evidence gathering stage, the evaluation stage and the final report writing stage.

#### **6. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs 6 and 25 of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

## **7. DATES OF FUTURE MEETINGS**

To be agreed.